

How To Obtain Your VIRTUAL Event Permit

1. Visit [Go.ncsu.edu/EventParking](https://go.ncsu.edu/EventParking)
2. Ensure you are logged out of your parking account.
3. Select "Purchase Event Permit"
4. Agree to the Terms of Service
5. Select "Park and Ride Permit"
6. Select **2021-2022 Park and Ride**
7. When prompted, enter **ParkandRide2021** as the Event Voucher Code. Select Confirm.
8. Select the available Permit Type
9. Select/Confirm your parking date. Select Confirm.
10. Select Location
11. Select "Add Vehicle". Enter vehicle license plate, state, year, make, and model. Review information entered for accuracy and select Add.
12. Enter the client name and phone number. Select Confirm.
13. Select Continue.
14. Enter email address to receive confirmation of parking permit.
15. Review information. Select Checkout.

Remember, the permit is virtual, your license plate is your permit. Permit is valid only for the vehicle entered. Permit is not valid in paid parking locations.

Are you driving a rental car? If so, please wait to obtain your parking permit until after you have received your rental car. Vehicle license plates cannot be changed once entered. You must obtain your parking permit before leaving your vehicle unattended on campus.

For assistance with obtaining your permit please call the Transportation Office at 919-515-3424.