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Contact Info	Associate Vice Chancellor for Environmental Health & Public Safety (919-515-7915)

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Additional References: North Carolina General Statute 116-44.4, 20-219.11, and 20-137.7.

1. GENERAL PROVISIONS

1.1 Definitions

1.1.1 Abandoned Bicycle/Vehicle: Any bicycle or vehicle that has been parked illegally for more than ten days or which is determined to be "derelict" or inoperable under North Carolina General Statute 20-137.7.

1.1.2 Academic Year: The period of time from August 16 of one calendar year until August 15 of the next calendar year.

1.1.3 Access Point for Accessibility Spaces: The road space adjacent to all curb cuts built for wheelchair access from the street to the sidewalk and the space adjacent to each mobility-impaired parking space identified by white diagonal lines.

1.1.4 Administrative Sanctions: Penalties which may be assessed for repeated violations of these ordinances or for failure to pay validly due fines and/or fees. Administrative sanctions include, but are not limited to, revocation of parking permits and referral to the Office of Student and Community Standards.

1.1.5 Bicycle: A device propelled by human power upon which any person may ride, and supported by either two tandems or three wheels, one of which is 16 inches or more in diameter. For the purpose of this Ordinance, a bicycle shall be deemed a vehicle.

1.1.6 Bicycle Path: A paved strip or path that is designated for use by bicycles. May be adjacent to a roadway, or a separate route to a roadway, and may also include strips to delineate bicycle lanes from pedestrian lanes.

1.1.7 Bike Share: A system, through membership, that allows individuals to rent bikes, e-bikes and electric scooters for a period of time for a fee. Bike share can be a "docked" or "dockless" system.

1.1.8 Campus: All property located in and around Raleigh, North Carolina, which is owned or leased by the State of North Carolina and under the supervision of the Board of Trustees of North Carolina State University.

- 1.1.9 Carpool: An organized group of two or more commuting members of campus who regularly ride together in one car and share the use of a carpool permit issued by Transportation.
- 1.1.10 Chronic Offender: An individual who exhibits an observable pattern of recurring parking violations without demonstrating a recognizable intent to self-correct the violating behavior.
- 1.1.11 Concurrent Parking: When multiple vehicles, registered to one account (credential), are found parked on campus at the same time.
- 1.1.12 Corporate Partner: Any non-University entity, or employee of such, leasing land or space from the University, which is located on one of the University's campuses or properties.
- 1.1.13 Crosswalks: Any portion of a roadway distinctly indicated for pedestrian crossing by lines, other markings on the surface, a raised elevation of asphalt or concrete and/or signs.
- 1.1.14 Director of Transportation: That person designated by the Chancellor who shall be responsible for administering, implementing, and enforcing the provisions of the Ordinance, except where another person or party is specified in the Ordinance.
- 1.1.15 e-Bike: Pedal assist bicycle that cannot provide power when traveling over 15 mph.
- 1.1.16 e-Skateboard: A skateboard with an electric motor for propulsion and a remote control.
- 1.1.17 e-Scooter: A tandem two-wheeled motorized vehicle that is designed to be operated by a single person and capable of a max speed of 15 mph.
- 1.1.18 e-Citation: An electronic parking citation which is delivered via an electronic method (typically email).
- 1.1.19 Employee: Any individual employed by the University and who receives a salary or a non-salaried visiting faculty. Students, even those employed by the University, are not considered employees.
- 1.1.20 Fire Lane: Any area specifically marked, striped, signed or designated where vehicles are prohibited from parking, and/or any area in which direct and immediate access to a fire hydrant or firefighting apparatus would be blocked by a parked vehicle.
- 1.1.21 Fiscal Year: From July 1 to June 30 of any given year.
- 1.1.22 Food Truck: A vehicle equipped with facilities for cooking and selling food.
- 1.1.23 Greenway: Greenway trails are paved and are designed to accommodate a variety of users, including bicyclists, walkers, hikers, joggers and those who use a wheelchair. e-Scooters, motorcycles and mopeds are not allowed on the Greenway. Exceptions may be granted to emergency vehicles.
- 1.1.24 LPR: A technology known as License Plate Recognition which is used for parking management purposes.
- 1.1.25 Loading Zone: A time-limited space designated by signs and proclaimed for use for loading and unloading materials and supplies.
- 1.1.26 Low-speed Vehicle: A four-wheeled vehicle whose top speed is less than 20 miles per hour. This includes, but is not limited to, golf carts, golf cart-type utility vehicles and gator-type utility vehicles.

1.1.27 Market Rate: Parking rate based on an annual sampling of comparable private parking rates in downtown Raleigh.

1.1.28 Motorcycle/Moped: Any motorized two or three-wheeled vehicle capable of carrying a rider and capable of speeds greater than 15 mph.

1.1.29 No Parking Area: Any area not specifically marked, striped, or designated for parking.

1.1.30 Non-University: Any permit-eligible company or individual not considered part of North Carolina State University through enrollment or earned pay status, this includes University corporate partners.

1.1.31 Non-University Apartment Shuttles: Bus shuttle service, for off-campus apartment residents, between residential areas and campus.

1.1.32 Operator: A person in actual physical control of a vehicle, which is in motion, stopped or standing.

1.1.33 Park: The standing of a vehicle, whether occupied or not, other than while actually engaged in the loading or unloading of passengers.

1.1.34 Parking Area: Any place or area specifically set aside, marked or assigned by Transportation for the parking of vehicles, either permanently or temporarily.

1.1.35 Parking Pay Station: Any mechanical device activated by credit/debit card, coupon or pay app which enables an individual to purchase parking in a designated paid hourly parking location.

1.1.36 Parking Permit: A physical or virtual parking credential that defines and grants access to parking in a designated area(s) during designated times. All permits require registration of a vehicle (with the exception of physical hang tags). Transportation reserves the right to limit the number of vehicles registered to each permit.

1.1.37 Parking Services: The office designated by the Director of Transportation, which issues parking permits, keeps registration and permits records, records violations and collects transportation fees and fines.

1.1.38 Pay-By-Plate Location: Any parking facility where payment for parking is required based on the length of time the vehicle is parked.

1.1.39 Pay Lot Citation: A citation incurred in a visitor parking area when there is no evidence that parking fees were paid at the time of use.

1.1.40 Pedestrian Safety Zone: Areas where cyclists, skateboarders and e-scooter drivers must either ride at the walking pace of the nearby pedestrians or dismount their vehicle. Pedestrians have the right-of-way in a pedestrian safety zone. All sidewalks, pathways, plazas or walkways are pedestrian safety zones.

1.1.41 Personal Assistive Mobility device: A self-balancing device, designed to transport one person, with a propulsion system that limits the maximum speed of the device to 15 miles per hour or less.

1.1.42 Registered Vehicle: A vehicle registered with Transportation, authorized to park on campus.

1.1.43 Reserved Space: Any parking space, designated for a specific user or use, such as but not limited to: AS, UE, UV, LZ, or SV spaces, event spaces / lots, materials staging, construction spaces and special reserved spaces / areas.

1.1.44 Restitution: Compensation due to Transportation for the value of a product/service received without benefit of having made previous payment for the same.

1.1.45 Retired Employees: Individuals who no longer receive a salary from North Carolina State University and are declared retired from the University by the State of North Carolina. (Employees participating in the Phased Retirement Program are not considered retired employees.)

1.1.46 Service Provider: One who is providing repair and/or maintenance of equipment or facility. Exceptions to this definition are by Transportation approval only.

1.1.47 Sharrow: An on-the-street marking denoting a “safety zone” where cyclists can ride on the street without being hit by an opened car door. These markings may also denote where cyclists should be riding, such as at intersections with multiple turn lanes. A sharrow also serves to alert both cyclists and drivers that the lane is for both types of vehicles.

1.1.48 Sidewalks: All property along or by any street, highway, or roadway which is intended for pedestrian use and which lies between the curb line and lateral line of any street, highway or roadway and the line at which the use of property for purposes other than pedestrian traffic ends.

1.1.49 State: When unmodified, means the State of North Carolina.

1.1.50 Stop: When required, means complete cessation of movement. When prohibited, means any stopping of a vehicle except when necessary to avoid conflict with other traffic or in compliance with the direction of a law enforcement officer or traffic control sign or signal.

1.1.51 Store: The parking of a bicycle or vehicle for a continual period of more than twenty-four hours or the parking of a bicycle or vehicle with the intent that it shall not be moved for a period of at least 24 hours.

1.1.52 Street, Highway, or Roadway: The entire width of a corridor designed or marked by proper authorities for vehicular traffic.

1.1.53 Student: Any person registered with the University as a full-time, part-time, graduate, or other special student. This does not include employees of the University who are in a full-time permanent position and subject to the SHRA or EHRA guidelines.

1.1.54 Temporary Employee: Any non-student part-time or full-time temporary (nonpermanent) employee of the University.

1.1.55 Traffic Signal: A road signal that cycles a red, green, or amber warning light to direct traffic to stop, proceed or proceed with caution.

1.1.56 Traffic Way: Any way, area or region where vehicles or bicycles are permitted to be operated or parked.

1.1.57 Transportation: The North Carolina State University department responsible for, among other things: transportation planning, transit services, enforcement of rules and regulations for parking and traffic, registration of vehicles, distribution of permits, issuance of parking penalties, collections of transportation receipts and the upkeep, renovations and construction of transportation facilities.

1.1.58 Travel Lane: That portion of the road, street or way between the centerline and curb on which vehicles or bicycles are permitted to operate, but where parking is prohibited.

1.1.59 University: Unless otherwise provided, North Carolina State University at Raleigh.

1.1.60 University Holidays: Those days named by the Chancellor as Official University Employee Holidays. **University Official Holidays and Closings**. This does not include Fall and Spring Break or other student breaks.

1.1.61 Unsettled Fines, Fees and Charges: Any fines, fees, and charges (monetary or otherwise) levied by Transportation which have not been resolved by payment of outstanding debts, return of a parking permit or gate card as specified by Transportation, the Director of Transportation or other University Agencies.

1.1.62 Vehicle: Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon fixed rails or tracks; provided, that for the purpose of this Ordinance, bicycles shall be deemed vehicles and every rider of a bicycle on the campus shall be subject to the provisions of this Ordinance governing traffic and parking.

1.1.63 Vehicle Registration: The registration of vehicle(s) parked on campus as required by G.S 116-44.4.

1.1.64 Visitor: Individuals not identified by this section as an employee, student, non-university/corporate partner or temporary employee.

1.1.65 Walk or Walkway: A path designed for or marked for exclusive use by pedestrians whether along a street, roadway or other areas.

1.2 Authority

1.2.1 As provided by North Carolina General Statute 116-44.4 the Board of Trustees of North Carolina State University adopts these **Parking and Transportation Ordinances** and through their designee, the Director of Transportation, shall be responsible for the registration, flow and parking of vehicles on property owned or leased in whole or in part by the State of North Carolina and which is under the control of the Board of Trustees of North Carolina State University.

1.2.2 The Director of Transportation, acting pursuant to the authority vested by this Ordinance and the Board of Trustees, shall exercise discretion and authority in a manner as to assure the proper conduct of the necessary business of the University and the effective utilization and control of the available parking areas and facilities on the campus of the University for the benefit and maximum convenience of visitors, students and employees.

The Director of Transportation is authorized to issue exceptions to regulations within this Ordinance, to issue temporary regulations and suspend enforcement of parking regulations to allow for the benefit and maximum convenience of visitors, students and employees. The Director of Transportation retains the right to authorize or deny the use of or closing of campus streets and parking lots. The Director of Transportation retains the right to remove vehicles from closed streets and/or parking lots.

The Director of Transportation may suspend enforcement of parking regulations to allow for special events on campus. Exceptions to regulations, temporary regulations and enforcement suspensions are valid only for when and how specified and shall not be considered precedent for future situations.

1.2.3 Posting notice of this Ordinance: The Director of Transportation shall post notice of this Ordinance and the General Statutes of North Carolina Chapter 116-44.4 to the public.

1.2.4 Filing of this Ordinance: All ordinances adopted under this Part shall be recorded in the minutes of the board of trustees. Each board of trustees shall provide for printing and distributing copies of its traffic and parking ordinances.

1.2.5 Liability: North Carolina State University assumes no liability or responsibility for damage to or theft of any vehicle parked or in operation on the properties leased or under the control of the Board of Trustees of North Carolina State University.

1.2.6 The provisions of this Ordinance shall apply to all North Carolina State University employees, students, partners, vendors, contractors and visitors, as well as the operators of all vehicles, whether public or private and they shall be enforced 24 hours a day, except as herein provided. It shall be unlawful for any operator to violate any of the provisions of the Ordinance, except as otherwise permitted in this Ordinance or the General Statutes of North Carolina.

1.2.7 The operator of any vehicle shall obey the lawful instruction of any law enforcement officer, parking enforcement officer, traffic officer and any official traffic signs or control devices appropriately placed and in accordance with the provisions of these regulations. Whenever a particular section does not state that signs are required, such section shall be effective without signs being provided.

1.2.8 Nothing in this Ordinance shall be deemed to prohibit authorized vehicles of the University or its agents, or of any public utility company from making any such stops as the establishment and maintenance of streets, grounds, water supply, and utility lines require. It is unlawful to drive or park a motor vehicle on sidewalks, grass, or shrubbery unless such areas are designated for parking.

1.2.9 Monies: Any revenue collected shall be used for Transportation staffing and operations and such other purposes as deemed necessary by the Chancellor to carry out the transportation program at North Carolina State University or as otherwise designated by North Carolina General Statutes.

1.3 Violation of Ordinance

1.3.1 In addition to the criminal penalties set out by North Carolina General Statute, any person violating this or any regulations issued hereunder is subject to a civil penalty as set forth in this Ordinance. In addition to any civil penalty that may be imposed, Administrative Sanctions may also be imposed if an offender does not pay a validly due penalty or upon repeated offenses. Violations of these Ordinances are not infractions as defined in General Statute 116-44-4.

1.3.2 Rules of Evidence: When a vehicle is found parked or unattended in violation of this Ordinance, it shall be considered prima facie evidence that the vehicle was parked:

- a. By the person assigned parking privileges for that vehicle
- b. By the person registered with the University for the parking privileges assigned to that vehicle or
- c. By the person on file as the vehicle's owner with the North Carolina Division of Motor Vehicles, or corresponding agencies of another state or nation.

2. REGISTRATION AND ISSUANCE OF VIRTUAL OR PHYSICAL PARKING PERMITS

2.1 General Terms and Conditions

2.1.1 For the purposes of this Ordinance, the terms "permit," "parking privilege," "virtual permit" and "credential" represent the required permission to park on the North Carolina State University campus in areas designated for permit parking. All vehicles issued a permit to park on campus must have a current and valid state issued license plate that is associated with the vehicle identification number of the vehicle on which it is displayed. Employees who have their parking fees paid through payroll deduction are responsible for monthly payment until they request termination of their parking privilege. Vehicles not registered to park in permitted areas on campus are subject to immobilization, towing, fines, and restitution on the value of the permit.

2.1.2 All eligible individuals may request parking through Transportation. Campus visitors may obtain a visitor parking permit from Transportation or park at a pay by plate location.

2.1.3 Parking permits and access control devices remain the property of Transportation. Parking permits, replacement permits, temporary permits or access control devices may not be given, sold, or traded to another person. Employees, students and visitors have designated parking areas on campus which can be found online at the Transportation website: Parking Map (**See Attachment 1**)

2.1.4 Fines may result from failure to purchase parking via kiosk, pay station or application or failure to display an appropriate permit or obtain a virtual permit, while parked in a permit-required zone or space.

2.1.5 All vehicles parked on campus must be registered with transportation. Unregistered vehicles are subject to immobilization for identification purposes.

2.2 Employee Parking Permits

2.2.1 Employee Vehicle Registration: Employees who purchase a vehicle permit may register up to five (5) cars. Motorcycle permits may add up to five (5) motorcycles per parking permission. Only one (1) vehicle or one (1) motorcycle associated with the same account is permitted to park on campus at the same time (in locations other than visitor parking areas). If multiple vehicles associated with the same permit account are found to be on campus at the same time (in locations other than visitor parking areas), citations for Concurrent Parking may be written to ALL vehicles associated with the same account on campus at the same time.

2.2.2 Employees may request a parking permit at any time during the year. New employees must provide Transportation with the required documents verifying their employment with the University. Employees may not purchase student designated permits or utilize guest parking credentials.

2.2.3 Employee parking assignments are based on availability.

2.2.4 Payroll deducted employee parking fees shall be deducted on a tax basis determined by the University, in alignment with applicable tax laws. Refund amounts shall be prorated based on the week the permit is canceled. Physical or virtual permits/parking permissions must be returned to Transportation prior to a refund.

2.2.5 Departments may not pay for an employee's parking permit. Employees are not eligible for visitor parking permits.

2.2.6 Permit Returns

- a. Employees who wish to return/cancel a permit that is no longer needed or who are separating from the University, must submit the Cancel a Virtual Permit form located on the Transportation website.
 1. Employees approved for medical leave or scholarly leave may request to stop payment and cancel their parking privilege until they return to the University. Due to a limited number of permits, AS, B and U permit holders will only be eligible to receive the same permit type when they return to the University and reinstate their payroll deducted parking fees if the documentation of approved leave was provided at the time of cancellation.
 2. Employees who voluntarily return their AS, B or U permit for any reason other than medical or scholarly leave will not be reissued an AS, B or U permit upon return.
 3. Employees who do not return/cancel their permits will be responsible for parking fees during their absence.
 4. Permit holders may not return/cancel or suspend payment prior to or during University holidays and academic break periods to avoid parking fees during the said period.
- b. Employees will receive a prorated refund based on the week the permit was canceled.

- a. If an employee is paying for their permit via Payroll Deduction, the parking fee will continue to be deducted from their paycheck until the *Cancel a Virtual Permit* form has been submitted.

2.2.7 Special Faculty – Salaried faculty who are classified as Visiting, Clinical, Research, Extension or USDA/USDI are considered employees of the University for the purposes of this Policy. Employee parking policies and permit eligibility apply to these individuals.

2.2.8 Retired University Employees

- a. Retired North Carolina State University employees may request an R (Retiree) permit if they wish to visit the University. Verification of retirement is required at the initial application and annually to renew the permit.
- b. Retiree parking privileges are assigned based on availability. Permits are valid in any non-reserved permitted employee parking areas. Permits are not valid in residential student parking areas.
- c. A retired employee who returns to work in either a part-time or full-time capacity must notify Transportation and exchange the R permit for the appropriate employee permit type.
- d. Individuals who falsify employment or compensation information are subject to suspended parking privileges. Permits issued to retirees may not be used by other individuals to attend work or classes on campus.

2.2.9 Permanent Twelve and Nine-Month Employees: Benefits eligible permanent employees are eligible to have their monthly parking permit fee deducted from their paycheck. If an individual leaves University employment prior to the expiration of their parking permit, they are responsible for notifying Transportation in order to stop payroll deduction. If permit fees cannot be collected through payroll deduction, Transportation reserves the right to terminate the employee's parking privileges.

2.2.10 Temporary Employees: Individuals employed in a nonpermanent position or capacity or through University Temporary Service (UTS) may request a parking permit. Verification of employment, including duration of employment, is required. Payroll deduction is not permitted; payment must be made by money order, check or credit card. Payment must be for the full amount due on the parking permit. Permits may be purchased on an annual, monthly or daily basis. Temporary employees are not eligible for parking within gated employee parking areas. Departments may not issue temporary employees departmental or visitor permits. Parking assignments are based upon space availability. Temporary employees are not eligible to be placed on a permit waitlist.

2.2.11 Employees of Government and Military Agencies: These individuals are eligible for parking under the guidelines for University employees. They are not eligible for payroll deduction. Students who are active in the military shall receive a parking permit based upon their permit eligibility. Students may not receive faculty / staff designated permits.

2.2.12 Employees of Non-University/Corporate Partners: These employees are eligible for parking under the covenant of their leases with the University. They are not eligible for payroll deduction. Parking fees will be charged at market rates based on an annual sampling of comparable private parking rates in downtown Raleigh.

2.2.13 Adjunct Faculty: Adjunct faculty members must purchase a parking permit if they require parking on campus.

2.2.14 Contract Employees: Contract Employees are assigned parking based on availability and are not eligible to be placed on a permit waitlist. Departments may not issue contract employees departmental or visitor permits.

2.2.15 Employee/Department parking permit types are valid in the parking zone areas as indicated below:

Permit	Valid Permit Zone Area(s) for Each Permit Type																	
	B	C	C C	C D	D D	F	G V	RF	R C	R D	R E	R H	R S	RV	RW	S V	V	W
A4	X	X		X	X	X											X	X
AS	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X	X
AH	X	X	X	X	X	X	X	X	X		X	X	X	X	X		X	X
B	X	X			X	X	X					X		X			X	X
C		X			X	X	X					X		X			X	X
CD				X														
R	X	X		X	X	X											X	X
RDE								X	X	X	X	X	X	X	X			
SP	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X	X
SV	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X	X
T	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X	X
UV	X	X		X	X	X	X	X	X		X	X	X	X	X		X	X
U	X	X				X	X					X		X			X	X
UD	X	X		X	X	X	X					X		X			X	X
Carpoo I	X	X	X	X	X	X											X	X

Notes:

- 1) Off-Peak L1E and L2E employee permits are valid in the B, C and DD between 7 a.m. to 9 a.m. and after 3 p.m.
- 2) CD permits are valid in Coliseum Deck, Dan Allen Deck, Partners Way Deck, Toxicology Deck, MRC Deck and West Deck after 3 p.m., and in the CVM North Lot at any time.

2.3 Student Parking Permits

2.3.1 Per North Carolina General Statute 16-44.1,d – No permit to park shall be issued until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility and the student certifies that the motor vehicle is insured at the levels set in G.S. 20-279.1(11) or higher. This subsection applies to motor vehicles that are registered in other states as well as motor vehicles that are registered in this State pursuant to Chapter 20 of the General Statutes.

2.3.2 Eligibility:

- a. Residential and commuter students are only eligible to receive parking per Section 2.3.3.
- b. Students are not eligible to use visitor permits in lieu of purchasing a student parking permission.
- c. All students are eligible to request parking based on space availability. All students are eligible for bicycle and motorcycle parking permits.
- d. Overnight parking is prohibited in commuter parking areas.
- e. Student permits are only sold on a semester and summer session basis, with the exception of RH.
- f. Student permits may be canceled and returned for a prorated refund via form submission. Refund amounts shall be prorated based on the week the permit is canceled.
- g. Students living in the following locations are not eligible for an on-campus parking permit based upon proximity to the University:
 1. Students living along Hillsborough Street between Rosemary Street/Shepherd Street and Cox Street/Woodburn Road including Stanhope Student Apartments (3001 – 1114 Hillsborough Street), 2604 Hillsborough (2604 Hillsborough Street).
 2. Students living north of Hillsborough Street and south of Clark Avenue between Enterprise and Horne Streets.

- 3. Students who reside in University Towers (111 Friendly Drive), Valentine Commons (3009 ME Valentine Drive), and College Inn (2717 Western Blvd.)
- h. Transportation reserves the right to revoke parking privileges if a student is found ineligible for parking even after a permit is issued.

2.3.3 Student Parking Permits:

Eligible students may request parking permits that are applicable to their residence location or commuter status. Permits are issued based on availability.

Resident Students	Applicable Parking Permits
Wolf Ridge	RC
North Hall	RE, RS
Watauga, Syme, Gold, Welch	RE, RS
Berry, Becton, Bagwell	RE, RS
Wood, Alexander, Owen, Turlington, Tucker	RE, RS
Metcalfe, Bowen, Carroll	RE, RW, RS
Lee, Sullivan, Bragaw	RW, RS
Greek Village	GV
E S King Village and Western Manor	RH, CB, CC, DD, CD,
Avent Ferry	RF
Wolf Village	RV
Commuting Students	Applicable Parking Permits
Commuting Students (Including Graduate Students)	CC, CB, CD, DD, F, L, W, V

2.3.4 Student parking permit types are valid in the parking zone area as indicated below:

Permit	Valid Permit Area(s) for Each Permit Type															
	CC	CB	CD	DD	F	GV	RF	RC	RD	RE	RH	RS	RV	RW	V	W
AH	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X
CC	X										X					
CB		X			X						X					
CD			X								X					
DD				X							X					
F					X											
GV						X										
RF							X									
RC								X								
RD							X	X	X	X	X	X	X	X		
RE										X						
RH											X					
RS												X				
RV													X			
RW														X		
V															X	
W																X

GL						X										
SL	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X
Carpool	X	X	X	X	X										X	X

Notes:

- 1) Off-Peak L student permits are valid in CB, CC, CD, DD, F and W areas between 7 a.m. to 9 a.m. and after 3 p.m.
- 2) CB permits are valid in Coliseum Deck, Dan Allen Deck, Partners Way Deck, Toxicology Deck, MRC Deck and West Deck from 7 a.m. to 9 a.m. and after 3 p.m.
- 3) CC, CD, DD and W permits are valid in Coliseum Deck, Dan Allen Deck, Partners Way Deck, Toxicology Deck, MRC Deck and West Deck after 3 p.m., and in the CVM North Lot at any time.
- 4) A GL permit must accompany a valid commuter deck permit (CB, CC, CD, DD, F or W) in Greek Village parking areas.
- 5) TC – Auxiliary permit for active ROTC students that may be purchased in conjunction with a residential (RC, RE, RF, RH, RS, RV, RW) or commuter (CC, DD, F, GV, V, W) permit. Provides parking in the Coliseum Deck between 7 a.m. and 9 a.m.

2.4 Other Permits

2.4.1 Permits for Departments

- a. Service, Academic and Administrative departments may purchase UD (Universal Departmental) permits for employee use while conducting University-related business. They are not to be used while parked at principal work location. The UD permit is only to be used when conducting University business and not for personal parking.
- b. Service departments may purchase SV permits for State-Licensed vehicles used to provide service as defined in Section 1.1.46 of this Ordinance. SV permits allow parking in designated SV spaces, or any unreserved parking space on campus and allows use of short term loading/unloading spaces for up to 30 minutes.
- c. Departments may purchase Loading/Unloading permits to facilitate short-term departmental loading and/or unloading needs. B zone gate access is included with these permits. The permit validates parking up to 30 minutes in designated Loading/Unloading spaces. When displayed on a state-licensed vehicle this permit validates long-term parking on the top level of Coliseum, Dan Allen, West or Partner’s Way decks.
- d. All university equipment parked on property shall have a license plate, UE (University Equipment) sticker, provided by transportation and/or CAM’s number displayed on equipment.
- e. Service provider permits may not be purchased by departments for employee use.

2.4.2 Permits and Fees for Electric Vehicle Charging Stations: Vehicles parked in EV (Electric Vehicle) Charging Stations may purchase an EV access permit in addition to the appropriately designated University parking permit for the area in which the EV station is located*.

- a. Permitted vehicles that do not have an EV access permit but who have specifically registered their EV with the Transportation Department will receive an hourly use fee.
- b. All visitors using an EV station must pay the visitor hourly rate for use of the stations.
- c. All users except EV permit holders are responsible for appropriate usage fees while parked at the charging location between the hours of 5 p.m. and 7 a.m. weekdays and during weekends. Use of the charger spaces is limited to four (4) consecutive hours per day and the vehicle must be actively charging while parked.

*Only existing EV permit holders may purchase an EV permit.

2.4.3 Permits for Service Providers and Cartage

- a. Companies delivering supplies and materials on campus are not required to purchase a parking permit if they have a visible company logo displayed on the vehicle and if the vehicles are parked in an unreserved parking space or designated Loading/Unloading space within the time limits of the space. Vehicles may not pull up on curbs, sidewalks, landscape areas, other no parking areas or block traffic.

- b. Representatives, vendors and service providers must purchase a parking permit or pay to park in visitor parking.
- c. Public utility companies performing repairs or surveys of utility infrastructures are not required to purchase a parking permit but must notify Transportation in advance of any work done and must have a visible company logo on their vehicle. Vehicles parked in no parking areas are subject to citations and fines.

2.4.4 Special approval is required for the following permits:

Parking Permit	Authorization Required
AS / T	Vice Chancellor of Finance and Administration
SP / SV / U / UD / UV	Transportation
AH (Accessibility)	Transportation
R (Retirees only)	Transportation/Verification from Payroll
RD	Transportation/University Housing/Fraternity and Sorority Life
SL	Transportation/DASA

2.4.5 Carpools and Vanpools: Individuals who wish to purchase a carpool permit must apply with Transportation. Individuals who participate in a GoTriangle vanpool apply through that agency.

1. Carpools

- a. Individuals who wish to form a carpool should contact Transportation for information regarding carpool eligibility and registration procedures.
- b. Members of carpools are required to follow all procedures and regulations according to this Ordinance with the following modifications:
 - i. All members must not live within one-quarter mile of a Wolfline stop and reside within a reasonable vehicular route between each member’s home to campus.
 - ii. Each member of a carpool must register their own separate vehicle with Transportation.
 - iii. One parking privilege shall be issued to the carpool.
 - iv. Members who need to drive alone occasionally may receive daily parking privileges in zones assigned by Transportation. Privileges may not exceed twenty-four daily privileges for employees and twelve daily privileges for students during the permit cycle.
- c. Transportation reserves the right to limit carpool assignments, refuse or revoke carpool permits that do not meet the guidelines, intent of the program or that were fraudulently submitted.

2.4.6 Accessibility Parking

Any employee (including employees of non-university/corporate partners or employees of other entities located within the University) or student who, because of a short-term or permanent disability, requires a vehicle on campus, must apply for a parking permit to park in an accessible space. The individual is responsible for providing Transportation with all information required to process and review their request for an exception due to disability.

Student requests will be reviewed by Transportation with assistance from the Disability Resource Office. All possibilities for accessible travel for the student shall be considered and a decision shall be made for the best alternative. A student may be issued an AH permit if a need is documented requiring access to employee parking areas to attend classes. Temporary parking for up to 2 weeks can be requested, if more than 2 weeks is needed, a student must have a state-issued placard.

A current state-issued accessibility placard, together with a valid University-issued permit, are required for individuals to park in a designated accessible space on campus. The individual’s assigned University permit

must be valid for that zone/area. Individuals must provide a copy of their state-issued disability placard to Transportation. Individuals who falsify or use another individual's state-issued disability placard for their personal use to park on campus are subject to citation and loss of parking privileges.

2.4.7 Student Leader Permits

- a. Division of Academic and Student Affairs vets and approves student requests for student leader permits.
- b. Permits for new leaders shall be issued only after the outgoing leader for that position has returned the previously assigned permit.
- c. The SL permit is valid in student resident and commuter parking areas.
- d. The Student Body President is eligible for a Trustee permit.
- e. Students must return their SL / Trustee permit at the conclusion of their elected term.

2.4.8 Permits for Non-Student Residents of E.S. King Village and Western Manor

Non-Student residents who live at E.S. King Village or Western Manor must display a valid University parking privilege/virtual permit for their vehicle to park in these areas.

2.4.9 Permits for Non-Resident Fraternity and Sorority Life Members

Fraternity and Sorority Life members who do not reside in a Greek house located in Greek Village, but are required to take meals and attend meetings inside normal parking enforcement hours, may either purchase a GL parking permission in addition to their valid university permit or purchase hourly parking. Students with V (Varsity) permits, or any student resident permit, may not purchase the GL permit.

2.4.10 Non-University Apartment Shuttles

Non-University apartment shuttles that provide bus shuttle services for their residents, between the residential areas and campus, must annually purchase a bus shuttle permit for each vehicle and provide proof of insurance by August 1. The minimum bodily injury coverage is \$1.5 million per incident for less than 15 passengers and \$5 million per incident for 15 passengers or more. Violation of this section may result in fines and restrictions for serving campus.

2.4.11 Board Members Permits

Specific-use permits are issued to serving members of the: Board of Trustees of the University; Board of Governors of The University of North Carolina; Board of Directors of UNC Health; and other University affiliated boards, as specified by the Chancellor, through his/her/their designee(s).

Vehicles displaying these permits may park in any unreserved zoned space and in any service space. Normally these permits shall not be valid for controlled-access zones.

2.5 Permit Costs

The Board of Trustees hereby directs the Director of Transportation to collect parking fees for parking permits as follows:

Employee/Department/Non-University Permits July 1 – June 30		
Permit	Description	FY 22/23

		Annual Fee
A4	Holladay Hall Reserved Lot	\$1,248
AS	Assigned Space Individual	\$1,428
AS	Assigned Space Department	\$2,040
B	North Campus - Employee	\$528
CE	Employee	\$387
CDE	Coliseum Deck-Employee	\$480
DDE	Dan Allen Deck Employee	\$480
EV	Electric Vehicle Charging Decal	\$120
L1E/L2E	Off Peak (Per Semester)	\$80
LZ	Loading Zone (Departments Only)	\$45
M	Motorcycle	\$50
R	Retired	\$100
SHU	Apartment Shuttle	\$250
SP	Service Provider (off campus)	\$768
SV	Service Vehicle	\$560
T	Trustee	\$65
UV	University Vehicle	\$528
U/UD	Universal (faculty and staff)/Universal Department	\$528
C4	Corporate Partner	Negotiated Market Rate
Student Permits August 1-June 30		
Permit	Description	FY 22/23
		Semester Fee
AH	Accessible Parking Permit	\$210
CC	Centennial Decks - Commuter	\$210
CB	Centennial BioMedical (CVM) Deck – Commuter	\$210
CD	Coliseum Deck - Commuter	\$210
DD	Dan Allen Deck - Commuter	\$210
EV	Electric Vehicle Charging Decal (Academic Year)	\$120
F	Fringe - Commuter	\$185
GV	Greek Village - Commuter/Resident	\$220
L	Off Peak Student (Per Semester) - Commuter	\$80
M	Motorcycle - Commuter/Resident	\$50
RF	Avent Ferry - Resident	\$220
RC	Wolf Ridge - Resident	\$220
RD	Resident Director	\$240
RE	East Campus-Resident	\$220
RH	ES King or Western Manor Resident (Annual Fee)	\$440
RS	Resident Storage - Resident	\$220
RV	Wolf Village - Resident	\$220
RW	West Campus-Resident	\$220

SL	Student Leader	\$210
V	Varsity Lot - Commuter	\$105
W	West Deck - Commuter	\$210
GL	Greek Life Auxiliary Decal (Academic Year)	\$10
SCP	Student Carpool Permit	Shared cost of permit
S1 or S2	Summer Session 1 or 2 Permit - Resident or Commuter	\$50
SS	Full Summer Permit - Resident or Commuter	\$75

2.6 Temporary Parking Privileges

2.6.1 Authorized parkers who drive a temporary (i.e., rental or loaner, etc.) vehicle to campus may register that vehicle as their primary vehicle for the duration of time the vehicle is used to park on campus. A temporary vehicle must be registered prior to parking on campus and must be parked in the assigned parking area.

2.7 Affixing/Displaying the Permit (Automobiles)

2.7.1 Where physical permits are required, the following guidelines must be used to display the permit:

- a. Hang Tag permits must be placed on the rearview mirror so that the permit number faces out. In vehicles without suspended mirrors, place permit number side up on lower left (driver) side of the dashboard.
- b. A violation of this section (Improper Display of Permit) may result in a citation.

2.8 Permit Replacement

2.8.1 Replacement: If a permit holder returns an identifiable portion of a physical permit, including the number of the permit and the permit is registered to that individual, they may receive a replacement free of charge.

2.8.2 Charges for Replacement of Physical Permits

- a. If a permit has been lost or stolen, the person to whom the permit was registered may receive a replacement permit for a processing fee of \$10.
- b. A lost or stolen permit report must be filed with Transportation prior to replacement.
- c. If a lost/stolen permit is found, it must be returned to Transportation.

2.9 Unlawful Transfer or Use on Unauthorized Vehicle

2.9.1 Parking privileges, permits and access control devices remain the property of Transportation and, as such, parking permits, replacement permits and access control devices may not be given, sold or traded to another person. Parking privileges, permits and access control devices may only be displayed on the vehicle(s) to which they are registered.

2.9.2 Displaying and/or possession of a lost/stolen permit shall result in a fine, immobilization, loss of parking privileges for up to one year, restitution cost of the permit, loss of gate access and/or other judicial actions as applicable.

2.9.3 A violation of this section (Unlawful transfer or Use on Unauthorized Vehicle) may result in a fine, loss of parking privileges for up to one year and/or restitution of said permit.

2.10 Forging, Counterfeiting or Altering of Permits

2.10.1 It is a violation to forge, counterfeit or alter a parking permit or vanity plate in any manner, way, shape or form.

2.10.2 A violation of this section (Forging, Counterfeiting or Altering permits) shall result in a fine, loss of parking privileges for up to one year, restitution of the permit cost from beginning of the academic year up through recovery date of the counterfeit permit and/or other judicial actions as applicable.

2.11 Presenting False Information

2.11.1 It is a violation to present, attempt to present or conspire to present information that an individual would have reason to believe is false, to any employee or agent of Transportation for the purpose of obtaining a permanent or temporary parking permit, maintaining a parking permit, processing a petition/appeal or the purpose of deceiving any employee or agent.

2.11.2 Vehicles parked on campus must display a current valid state-issued license plate on the outside of the vehicle. Vehicles with obscured or blocked license plates or VIN numbers or vehicles with no license plates may be immobilized or towed. Vehicles that are backed into spaces or pull through spaces, where their license plate is not visible from the drive-lane, are subject to citation.

2.11.3 A violation of this section (Presenting False Information) may result in a fine and/or loss of parking privileges for up to one year.

3. LOW SPEED AND TWO OR THREE WHEELED VEHICLES

3.1 Motorcycles/ Mopeds/Scooters

3.1.1 Motorcycles and mopeds must have a valid motorcycle parking credential, from Transportation, to park on campus and must park in designated motorcycle parking spaces. Failure to register the vehicle may result in citation; a motorcycle or moped deemed abandoned may be impounded.

3.1.2 Motorcycle permits may not be used as part of a carpool.

3.1.3 Motorcycles and mopeds are prohibited from operating or parking on sidewalks, plazas, in pedestrian safety zones and at bike racks. Motorcycles and mopeds may not be parked or stored in a campus building.

3.1.4 Personally owned scooters/e-scooters require bike permits and should be parked at bike racks.

3.1.5 Battery operated vehicles, including scooters and bikes, may not be operated, charged, stored or parked inside a campus building.

3.2 Bicycles

3.2.1 For the purpose of this Ordinance, bicycles shall be deemed vehicles and cyclists shall be subject to the provisions of this Ordinance.

3.2.2 Bicycles must be parked and/or secured only to bicycle racks. They must not be parked in any manner which could impede the flow of pedestrian or vehicular traffic.

3.2.3 Registration of Bicycles: All bicycles, which are operated, parked or stored on the campus by any employee, student, or non-university/corporate partner must be registered annually with Transportation. Bicycle permits are required and are not transferable (either between persons or assigned bicycles). If a bicycle permit becomes damaged or if the owner acquires a new bicycle, then the owner should obtain a replacement permit from Transportation. There is no charge for a permit. Permits must be visibly displayed on the bicycle.

3.2.4 Bicycle Impounding

- a. Any bicycle may be impounded for lack of registration or for no permit, creating a safety hazard due to where or how it is parked in areas not deemed for bicycle parking or if such bicycle appears to have been abandoned.
- b. In the case of any impounded registered bicycle, notice shall be sent within 15 working days after impounding to the registered owner.
- c. In the case of any impounded unregistered bicycle, Transportation shall make reasonable inquiry to identify the owner or the person entitled to possession thereof and shall, within 15 working days after such impounding, provide written information to Campus Police specifying: 1) the location where the bicycle was impounded, and 2) the color of the bicycle.
- d. Any impounded bicycle, which is not claimed within ninety (90) days after notice, shall be delivered to the North Carolina State University Surplus Property Office for sale in accordance with North Carolina State University procedures.

3.2.5 Operation of a Bicycle – Required Adherence to Traffic Laws: Every person operating a bicycle shall do so in adherence with traffic control devices and rules of the road applicable to motor vehicles under: North Carolina state laws as prescribed in the General Statutes of North Carolina Chapter 20, Motor Vehicles and these Parking and Transportation Ordinances for North Carolina State University (see section 6.0 Traffic Regulations). Persons who violate this subsection are subject to fines/citations.

3.2.6 Operation of a bicycle in pedestrian safety zones: Cyclists are permitted, though not encouraged, to operate their vehicle in pedestrian safety zones provided that 1) pedestrians are given the right-of-way, 2) vehicles are operated at speeds that do not endanger pedestrian or cyclist safety, 3) vehicles are dismounted in areas of pedestrian congestion. Persons failing to safely navigate these pedestrian areas are subject to fines/citations.

3.2.7 Operation of a bicycle in dismount zones: Cyclists must dismount their vehicle in a dismount zone. Persons who violate this subsection are subject to fines/citations.

3.2.8 Operation of a bicycle in buildings: Cyclists may not ride bicycles in buildings.

3.3 **Skateboards/e-Skateboards/Roller Skates/In-line Skates/Segways/Hoverboard**

3.3.1 Skateboards, e-skateboards, roller skates, inline skates, Segways and hoverboards shall be considered a means of transportation on the North Carolina State University campus. In point-to-point progression, ollies (the event of the rider jumping the device from the ground) and manuals (where only two wheels remain in contact with the ground in an exhibition of balance) shall be considered legal activities.

3.3.2 The use of skateboards, e-skateboards, roller skates, inline skates, Segways and hoverboards on all of North Carolina State University shall be allowed beyond a 50-foot radius surrounding all school buildings, and as a means of point-to-point transportation as defined above. As such, obstacles such as staircases, ledges, benches and flower planters shall be off limits to the riders due to the inherent destruction of property that may result from such activities.

3.3.3 Grinding (i.e., frictional contact between any part of the skateboard and a ledge, plant or bench) shall be illegal due to applicable damage to university property. Certain obstacles may be set up by campus recreation for permitted use outside of parking and pedestrian areas.

3.3.4 Skaters or operators of Segways and hoverboards must be responsible in consideration of pedestrians and vehicular traffic. Reckless operation, whereby the rider upholds no concern for the safety of others, including the clinging of skateboarders to a vehicle for travel and obstructing pedestrian and vehicular traffic, constitute violations of acceptable use.

3.3.5 Violations of this regulation by students, faculty, or staff shall be enforced in accordance with current University guidelines for violations of the University *Student Code of Conduct* or the University disciplinary policy for employees. Individuals who violate this regulation and are not affiliated with the University may be trespassed from the University. In addition, the skateboard, roller skates, in-line skates, Segway or hoverboard may be temporarily confiscated for possible use in a University hearing.

3.3.6 Persons who violate this section 3.3 are subject to fines/citations.

3.3.7 Violation of section 3.3 by visitors may result in the person being asked to leave campus. Future violations or failure to leave the campus may result in an arrest for trespassing. The skateboard, e-skateboard, roller skates, in-line skates, Segway or hoverboard may be seized for use as evidence in a criminal proceeding.

3.4 Low Speed Vehicles (Gators, Kubotas, Mules, Golf Carts)

3.4.1 Authorized Use - Acquisition, use and parking is limited to University departments and University contractors with a valid business need. Departments or contractors operating gators, mules or golf carts are expected to comply with all provisions of this document. Personally owned gators, mules or golf carts are prohibited from operating on university property. Any exceptions must be approved by Transportation.

3.4.2 Valid Business Need - Defined as: transporting personnel, equipment and/or supplies for University purposes when other transportation means are unavailable or problematic; or transporting employees, students, and/or guests with temporary or permanent disability-related needs.

3.4.3 Registration - All Low Speed vehicles are required to be registered with Transportation. Transportation provided decal must be displayed on the vehicle to provide for identification.

3.4.4 Approved and Prohibited Areas – Low speed vehicles, gators, mules and golf carts may travel on University roads, streets and in University parking lots. They may be operated on sidewalks provided that pedestrians have the right-of-way and vehicles are operated at speeds that do not endanger pedestrian safety. Generally, these vehicles should not be operated in areas of pedestrian congestion or on sidewalks during times of class change. Persons failing to safely navigate these pedestrian areas are subject to fines/citations.

Additionally, these vehicles should not be operated on the grass except when necessary for a temporary detour. These vehicles may not be operated on streets or roads where the speed limit exceeds 35 miles per hour, except to cross such street or road.

3.4.5 Parking – Low speed vehicles, gators, mules and golf carts must be assigned a virtual parking permit or display a valid University parking permit for the assigned appropriate space or zone when utilizing a parking space. Parking is prohibited on sidewalks and grass in a manner that blocks any pedestrian access or route.

3.4.6 Operation – Low speed vehicles must comply with G.S. 20-121.1.1 to drive on University streets. Operators shall operate low speed vehicles, gators, mules and golf carts in compliance with all applicable laws and University traffic and parking rules.

3.5 Personal Assistive Mobility Device

3.5.1 An electric personal assistive mobility device may be operated on the public highways, sidewalks and greenways. A person operating an electric personal assistive mobility device on a sidewalk, roadway or greenway shall yield the right-of-way to pedestrians.

3.6 Impoundment

3.6.1 Bicycles and scooters of any kind are to be stored in an appropriate manner at bicycle racks. Motorcycles and mopeds are to be stored in designated motorcycle spaces. Those deemed to be stored in a manner that creates a safety issue or inhibits pedestrian movement may be impounded by Transportation.

4. PARKING REGULATIONS

4.1 Permit Enforcement

4.1.1 A valid parking credential is required to park in permit designated areas during enforcement times. Permit holders must pay the required fee for time parked in pay-by-plate locations.

4.1.2 Permit enforcement for any non-reserved space/area is between the hours of 7 a.m. and 5 p.m. Monday through Friday. Permit enforcement for RC, RE, RV, RS, RF and RW is 7 a.m. to midnight, Monday through Thursday and 7 a.m. to 5 p.m. on Friday.

The Hillsborough East and West Lots require a B permit from 7 a.m. to 5 p.m. Monday through Friday, and any valid University permit at all other times. This lot is enforced 24 hours a day, 7 days a week.

Valid permits are required for the areas and times listed in this section except during University employee holidays and when the University is closed.

4.1.3 Parking enforcement for reserved spaces is twenty-four hours a day, seven days a week including University holidays and when the University is closed. At all times, the appropriate permit for the reserved space/area/lot must be displayed on the vehicle.

4.1.4 Permit Enforcement will be in place for gated areas listed below, even if the gate is raised or malfunctioning.

- a. 7:00 a.m. – 5:00 p.m., Monday – Friday: Permit B Area via Stinson Drive, Yarborough Drive, Brooks Avenue, Lampe Drive, Founder Drive.
- b. 7:00 a.m. – 8:00 p.m., Monday – Friday: Permit B Area in Peele Lot via Watauga Club Drive.
- c. 24 hours a day, 7 days a week: Resident East (RE) in Coliseum Deck via Dunn Avenue.
- d. 24 hours a day, 7 days a week: Holladay Hall Lot via Watauga Club Drive.

4.1.5 Specifically designated Client/Visitor Spaces are for use by individuals utilizing business services of the adjacent building and not for general employee parking. Noted time frames apply.

4.1.6 Pay-by-plate Locations shall be enforced 7 a.m. to 5 p.m. Monday through Friday.

4.1.7 A vehicle may receive citations daily until violation(s) are corrected.

4.1.8 A violation of section 4.1 shall result in a fine and/or booting/towing.

4.1.9 In response to the University designation of adverse weather and other emergency conditions, enforcement will operate in the following manner:

- a. Condition 1: Standard enforcement.
- b. Condition 2: Permit and pay lot enforcement is suspended
- c. Condition 3: Permit and pay lot enforcement is suspended

4.2 Areas receiving 24 Hour Enforcement

4.2.1 Chancellor's residence: No person shall park a vehicle at the Chancellor's residence, 1570 Main Campus Drive, except for the Chancellor, his/her family and their visitors or invited guests.

4.2.2 Fire Lanes: Certain campus areas are designated as "fire lanes" and carry a more severe penalty, including a fine and 24-hour towing, for blocking these zones. Fire lanes are designated with pavement markings and/or signage.

4.2.3 Fire Hydrants: Parking in a manner that blocks access to any fire hydrant, regardless of the presence of special "fire lane" designation, is a violation.

4.2.4 Stand pipes: Parking in such a manner that blocks access to any standpipe or sprinkler system is a violation.

4.2.5 Barrier Posts: Parking in front of or beyond removable barrier posts is a violation.

4.2.6 Street Access: Certain streets, lanes or curbs may be designated by Transportation as fire lanes for other life safety reasons, such as high rise building access, fire truck turning radius, ambulance access, etc.

4.2.7 Access areas to Accessibility Parking: Parking in a manner that blocks a curb cut, path and/or access point to an accessibility parking space. Parking illegally in an accessible parking space or blocking access to such a space is subject to 24-hour enforcement. This includes a fine and booting/towing.

4.2.8 Violations listed in section 5.1.2 may be enforced 24 hours a day.

4.3 Parking Restrictions

4.3.1 A vehicle must always be parked in the manner and direction indicated by the parking markings and within the confines of the parking space. In all spaces, vehicles must park "head-in" with the rear of the vehicle facing the drive lane and a valid state issued license plate displayed on the rear bumper of the vehicle. Vehicles that pull through or back into a space must display a front license plate.

4.3.2 No vehicle parked on campus shall:

- a. be displayed for sale
- b. have maintenance performed on it, including washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency, and only then if the vehicle is in a marked space and has been reported to Transportation
- c. be exempted from ticketing because a note has been left on the vehicle windshield or flashing lights have been left on
- d. have a trailer attached to it when parked. Trailers may not park on campus without prior authorization from Transportation
- e. park in an unmarked or hatched area or encroach its wheels into another parking space

4.3.3 No Parking Areas: It shall be unlawful for any person to park a vehicle on the campus in any area or lot except in spaces marked or designated for parking. This includes drive lanes and driveways, intersections, landscape areas, bus stop/zone and blocking of any pedestrian route or accessible aisle or route.

4.3.4 A violation of this section 4.4 shall result in a fine and the vehicle is subject to towing.

4.4 Pay-By-Plate Locations/Pay Stations/Pay Devices

4.4.1 Any vehicle may park in designated pay-by-plate locations. Pay-by-plate locations are monitored by Parking Enforcement.

4.4.2 No person shall park a vehicle in a pay-by-plate location without making full payment for time. Payment for time parked in a pay-by-plate location must be paid at the time the vehicle parks in a space. No refunds are issued for unused time. Parking permits, including visitor permits, are not valid in pay-by-plate locations.

4.4.3 Parking fees in hourly pay-by-plate locations are charged for the initial sixty (60) minutes of parking and then any portion of an hour thereafter. Daily rates apply to vehicles parked continuously in a lot or space for 7 hours or longer. Customers are responsible for entering the correct vehicle license plate number in pay-by-plate locations.

4.4.4 A violation of this section shall result in a fine.

4.5 Timed Zones

4.5.1 It shall be unlawful for any vehicle to remain in a space or area with a designated time limit for more than the stated time.

4.5.2 A Violation of this section shall result in a fine.

4.6 Prohibited Use of Streets and Transportation Facilities

4.6.1 It shall be unlawful for any person, firm or corporation to use the streets, roadways, alleys, driveways, sidewalks, parking lots or parking areas on the campus for the purpose of:

- a. Advertising any article, commodity, service or event by sign, poster, drawing or photograph, by crying out the same or by using any loudspeaker, musical instrument or noise making device, without expressed, written permission of the University.
- b. Selling or offering for sale any article, commodity or service except by those persons, firms or corporations who are official selling agencies of the University.

4.6.2 Any person or group who wishes to use campus streets or parking areas for any purpose other than normal academic or administrative activities must obtain authorization from the Director of Transportation.

- a. There may be a rental fee charged based on size of lot, length of use and location.
- b. A fee will be assessed for any labor and/or materials provided by Transportation.
- c. A fee will be assessed for cleaning and maintenance if the facility is not returned to its original condition.

4.7 Abandoned Vehicles

4.7.1 The Director of Transportation is hereby authorized to remove any vehicle that has been parked illegally for more than ten days or which is determined to be "derelict" under North Carolina General Statute 20- 137.7 and dispose of such vehicles as prescribed by North Carolina General Statute 20-137.6 to 20-137.14.

4.8 Blocking Vehicles/Disabled Vehicles

4.8.1 It shall be unlawful to park a vehicle in such a manner to prevent another vehicle from movement.

- a. Inoperable/disabled vehicles must be reported to NC State University Campus Police and/or Transportation.
- b. Inoperable/disabled vehicles left standing in driveways, driving lanes, blocking vehicles or other no parking areas are subject to being towed and fined.

5. ENFORCEMENT

5.1 Fines and Fees

5.1.1 The Director of Transportation is hereby authorized to collect fines and fees in the following amounts for a violation of this Ordinance.

Violation Code	Violation Description	Amount of Fine
01	Permit not displayed, unregistered vehicle or expired permit	\$40
02	Concurrent parking	\$40
03	Permit improperly displayed.	\$10
04	Vehicle parked against traffic flow or rear of vehicle not facing towards drive lane.	\$10
05	Parking outside authorized permit area	\$40
06	Encroachment of two or more spaces	\$20
07	Unauthorized parking in any reserved space, lot or area	\$50
08	Overtime parking in a time-limited space (LZ, EV, SV and other applicable spaces)	\$20
09	Unauthorized parking in an UE, UV, LZ, EV or SV space	\$50
10	Failure to pay in a payment required space or pay-by-plate location	\$40
11	Parking in a no parking area	\$100
12	Parking in a fire lane, blocking vehicular/pedestrian flow	\$100
13	Tailgating through a gate	\$100
14	Parking in an accessible space, blocking an accessible aisle, path or curb cut	\$250
15	Displaying an unauthorized permit, altering a parking permit or forging a parking permit	\$250, plus permit restitution fees and loss of parking privileges
16	Overnight parking in a commuter deck/Lot	\$40
17	Damages to Facilities / Equipment	\$100, Plus repair costs
20	Warning for Violation 01	No Fine
21	Warning for Violation 02	No Fine
22	Warning for Violation 03	No Fine
23	Warning for Violation 04	No Fine
24	Warning for violation 05	No Fine
25	Warning for violation 06	No Fine
26	Warning for violation 07	No Fine
27	Warning for violation 08	No Fine
28	Warning for violation 09	No Fine
29	Warning for violation 16	No Fine
31	Boot removal fee	1 st Boot \$50, 2 nd Boot \$150 and Subsequent Boots \$250
40	Bike impound	1 st \$0 / Subsequent \$20

41	Moped impound	\$40
42	Scooter impound	\$40
50	Apartment shuttle violation	1 st \$100 / Subsequent \$250

- 5.1.2 The following violations are enforced 24 hours a day, 7 days a week, 365 days a year:
- a. Permit improperly displayed (03)
 - b. Vehicle parked against traffic flow or rear of vehicle not facing towards drive lane (04)
 - c. Encroachment of two or more spaces (06)
 - d. Unauthorized parking in any reserved space, lot or area (07)
 - e. Overtime parking in a time-limited space (LZ, EV, SV and other applicable spaces) (08)
 - f. Unauthorized parking in an UE, UV, LZ, EV or SV space (09)
 - g. Parking in a No Parking Area (11)
 - h. Parking in a fire lane, blocking vehicular/pedestrian flow (12)
 - i. Parking in an accessible space, blocking an accessible aisle, path or curb cut (14)
 - j. Displaying an unauthorized permit, altering a parking permit or forging a parking permit (15)
 - k. Damages to Facilities/Equipment (17)

5.1.3 The State of North Carolina considers your parking ticket a civil fine. Per the State statutes that govern parking fines, the Civil Penalty and Forfeiture Fund, we must submit 80% of the amount collected to the State which gets allocated to the State Public School Fund for distribution by the State Board of Education. NC General Statutes – Chapter 115C, Article 31A – Civil Penalty and Forfeiture Fund

5.2 Towing

5.2.1 The Director of Transportation is hereby authorized to have vehicles towed from the campus of the University for any violation of the following:

- a. unauthorized parking in a space marked 24 hour towing
- b. a violation of section 4.2.7 “unauthorized parking in an accessibility space”
- c. parking in a no parking area or fire lane
- d. unauthorized parking at 1570 Main Campus Drive
- e. abandoned or stored vehicles
- f. unauthorized parking in a reserved space and/or lot
- g. a vehicle that has had an immobilization device placed on it, and remains unclaimed after 36 hours.
- h. upon evidence of tampering with a boot or threatening to remove a boot
- i. unauthorized use of permit
- j. vehicles that pose a health or safety risk to people, other vehicles or facilities

5.2.2 In addition to any fine assessed for a violation of this Ordinance, the owner of a vehicle which is towed from the University is responsible for payment directly to the towing contractor of any towing and/or storage fee charged for such towing.

5.3 Vehicle Immobilization

5.3.1 Any vehicle parked in violation of this Ordinance or any parking regulation issued hereunder may be immobilized by use of a wheel boot. If a vehicle is not registered with Transportation, it may be immobilized to obtain identification from the owner/operator.

5.3.2 The Director of Transportation or designee may have vehicles immobilized for any of the following reasons:

- a. Four (4) unpaid citations on a customer's account

- b. Repeat offenders
- c. To obtain identification from the owner/operator
- d. Per section 5.6.3: vehicles that owe \$275 or more in fines/fees

5.3.3 Wheel boots will only be removed by Transportation staff, upon payment of the boot removal fee and all outstanding fines. Vehicles are only released from immobilization Monday through Friday between 7 a.m. and 6 p.m., exclusive of University employee holidays. Contact must be made with Transportation to release the boot before 5 p.m. to have the vehicle released the same day or the vehicle cannot be released until the next business day.

5.3.4 Vehicles immobilized for longer than thirty-six (36) hours shall be towed from the University. The owner or custodian of the vehicle shall be responsible for both the boot removal and towing fees, applicable storage fees and accumulated fines. A vehicle shall not be released until all fines and fees are paid.

5.4 Suspension of Parking Privileges

5.4.1 The Director of Transportation or designee may, in addition to any other penalty, suspend the parking privileges of any individual found to be in violation of the following:

- a. unauthorized use of a physical or virtual permit
- b. counterfeiting or altering of permits
- c. presenting false information
- d. chronic offender(s)
- e. failure to settle outstanding fines and fees
- f. destruction or damage to University property

Chronic offenders are subject to escalating punitive enforcement measures that include, but are not limited to, booting of the vehicle on each subsequent violation, increasing boot removal fees, towing of vehicle on each subsequent violation, revocation of parking privileges and/or (as applicable) referral to the Office of Student Conduct. Employees may be referred to their appropriate administrator.

5.5 Payment of Fines, Fees and Charges

5.5.1 Payments due to Transportation may be made in the following manners:

- a. Valid one-party checks, money orders, payroll deduction (permanent employees only), debit, credit cards or All Campus Card.
- b. Service Unit Billings - State funds may not be used for payment of parking violations or permits for personal vehicles.
- c. University Cashier - The University Cashier shall accept payments for delinquent student parking violations that have been forwarded to the University Cashier's Office from Transportation.

5.6 Failure to Settle Fines, Fees and Charges

5.6.1 Failure to settle outstanding transportation fines, fees and/or charges within the required time frame may result in the University's arranging for the collection of fees assessed against faculty, staff, students and visitors in the following manner:

- a. Penalties owed by employees of the University may be deducted from payroll checks.
- b. Penalties owed by students shall be forwarded to the University Cashier for collection in the same manner that other debts owed to the University by students are collected.

- c. Individuals whose fines are not collected through payroll deduction or by the University Cashier's Office shall be forwarded to the North Carolina Attorney General's Office.

5.6.2. Payments are expected for the following:

- a. permit fees
- b. parking violation fines
- c. replacement of returned check
- d. returned check charges
- e. repairs to damaged property
- f. boot removal fees and towing fees
- g. imposed fines and fees

5.6.3 Vehicles that owe \$275 or more in fines/fees will be immobilized using a wheel boot. As per 5.3.3, wheel boots will only be removed by Transportation staff upon payment of the boot removal fee and all outstanding fines.

5.6.4 Permits may not be purchased or issued if unpaid fines or fees are outstanding for an individual or a vehicle being registered.

5.7 Appeals

5.7.1 Individuals issued a parking citation may appeal the penalty within seven (7) calendar days of the date of the citation or letter imposing punishment.

- a. Appeals must be filed online through the Transportation website.
- b. All information requested on the appeal form must be provided to constitute a valid appeal.
- c. Only those appeals received during the seven (7) calendar day deadline shall be reviewed.
- d. Late or incomplete appeals shall not be reviewed and do not require a response.
- e. Appellants shall be notified by mail and/or e-mail of the decision to grant or deny their request.

5.7.2 Appeal Rulings:

1. If the appeal is granted, no further action is necessary.
2. If the appeal is denied, the appellant may submit a Request for an Appeal Board Hearing.
 - a. Fine amounts must be paid prior to a Board Hearing request being accepted.
 - b. Board Hearing requests must be received within seven (7) calendar days of the appeal decision.
 - c. All information on the appeal form must be provided to constitute a valid Board Hearing Request.
3. Only appeals that meet the requirements of 5.7.2b will be reviewed.

5.7.3 Accepted Board Hearing Requests shall be presented before an Appeals Hearing Board. The individual shall be notified in writing of the hearing date, time and location. Each individual is permitted one continuance of their hearing. If the individual is unable to attend, a continuance must be requested at least 48 hours prior to the scheduled date/time. If the individual confirms attendance but does not show up, the Board Hearing will continue in the individual's absence.

The decision reached by the Hearing Board is final.

5.7.4 The Appeals Hearing Board shall hear and make decisions for all eligible Board Hearing Requests.

Board judgment is based on:

- a. Information provided by the appellant
- b. Any information provided by Transportation or Campus Police to include previous violations records
- c. These ordinances
- d. Motor Vehicle Laws of North Carolina
- e. Information contained in the parking violation notice
- f. The issuing officer's testimony

5.7.5 Appeals Hearing Board membership shall consist of students, faculty and staff.

5.7.6 Appeals Hearing Board Structure and Process at Hearings

Each appeal shall be heard and a decision reached by a group of the appellant's peers.

- a. A member of the University Legal Counsel may be used as a consultant to answer legal concerns posed by the Appeals Hearing Board.
- b. A representative of Transportation may attend each hearing to clarify any operational questions that may arise.
- c. Appeals Hearing Board shall meet monthly, as the academic schedule allows. When additional hearings are necessary to process appeals, the Appeals Officer shall determine and schedule appropriate date and time.

5.7.7 Although active participation by legal counsel is not permitted, a third party observer may be allowed. This observer may not actively participate during the hearing process. The appellant must inform the Appeals Officer at least 48 hours prior to their hearing date if they wish to have an observer present and the name of that individual.

6. TRAFFIC REGULATIONS

6.1 Traffic Control Signs and Devices

6.1.1 The Director of Transportation is responsible for establishing and posting all traffic control signs and devices on campus for the purpose of regulating vehicular operations and speeds for University streets, roads, parking lots, parking structures or anywhere vehicles may travel. These signs/devices may regulate vehicle direction, vehicle stopping or yielding, fire lanes, no parking areas, pedestrian crossings or any other regulatory needs to direct or control the flow of vehicles.

6.2 Bicycle Lanes

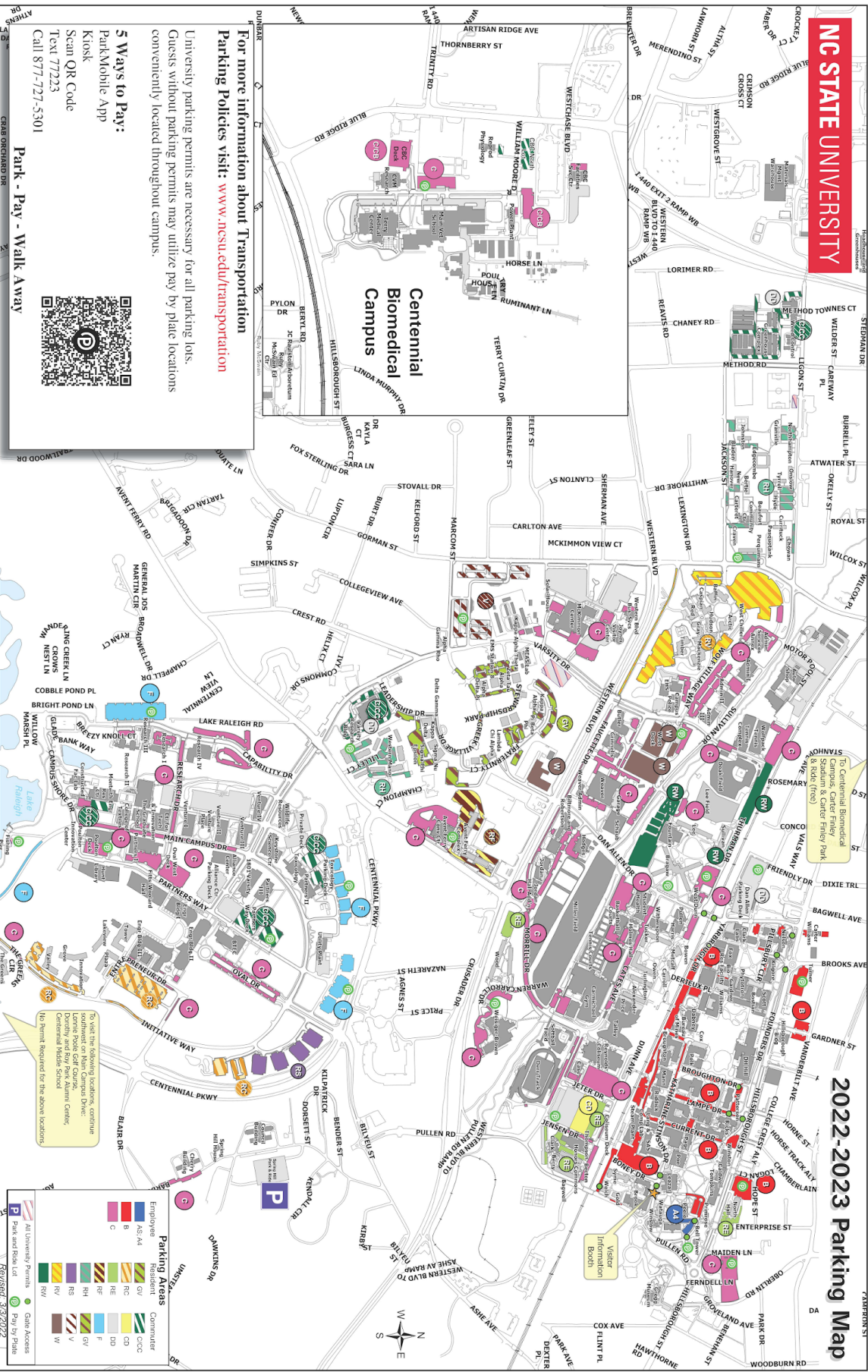
6.2.1 A portion of roadway designated by signs and pavement marking for exclusive use by bicycles. Motor vehicles are not permitted to use bicycle lanes as travel lanes, parking, stopping or standing.

6.3 Penalty for Violation of this Article

6.3.1 The penalty for violation of any regulation prescribed in 6.0 shall be a criminal penalty payable to District Court consistent with General Statute Chapter 20.

NC STATE UNIVERSITY

2022-2023 Parking Map



For more information about Transportation Parking Policies visit: www.ncsu.edu/transportation

University parking permits are necessary for all parking lots. Guests without parking permits may utilize pay by plate locations conveniently located throughout campus.

- 5 Ways to Pay:**
- ParkMobile App
 - Kiosk
 - Scan QR Code
 - Text OR Code
 - Text 877-727-5301



Park - Pay - Walk Away