

**North Carolina State University
North Carolina State Transportation Department**

**Employee/Department
Application for: Service Provider "SP" Parking Permit**

- Definition: Anyone who provides maintenance and/or repair to campus buildings, equipment and/or infrastructure.
 - Eligibility: For purchase/use by individuals whose work meets the above definition, but utilizes a non-state licensed vehicle.
 - Operation: Permit provides access to any designated "SV" space or non-reserved space.
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Date: _____ Department: _____ Campus Box: _____

Contact Individual: _____ Contact's Phone #: _____

Individual permit is being requested for: _____

Type of permit individual currently possesses: _____

Employee's ID #: _____ Employee's Position: _____

Does employee have access to a state vehicle to perform job tasks: Yes _____ No _____

Describe job duties that require employee to have close proximity parking to multiple work locations:

Department Purchase (include charge #): _____

Employee Purchase: Payroll Deduction: _____ Payment in Full: _____

Requesting Department Head Signature: _____

Print Name: _____ Position: _____

Return completed form to:

**Parking Services Manager
2721 Sullivan Drive
Campus Box 7221
Raleigh NC 27695-7221
(Fax 919-515-7650)**

~Please allow 3 business days for reply~

For office Use Only

Approved:

Denied:

Parking Services Manager

Assistant Director of Parking Services